

INTERNATIONAL STAFF EXCHANGE WEEK
16-20 June, 2014
PRELIMINARY PROGRAMME

Monday, 16 June	
	Arrival.
18.00	Informal welcome (place will be indicated).
Tuesday, 17 June Room No. I-414	
10.00 – 10.10	Welcome speech and introduction of Mykolas Romeris University, Lithuania and Vilnius.
10:10 - 10:20	Higher Education in Lithuania and Studies at Mykolas Romeris University
10.30 – 11.00	Coffee break.
11.00 – 12.00	Introduction of participants (short presentations of 5 – 10 min.).
12.00 – 13.00	Lunch time.
13.00 – 14.00	Introduction of participants (short presentations of 5 – 10 min.).
14.00 – 15.00	Tour around the University.
16.00 – 19.00	Sightseeing tour of the city.
Wednesday, 18 June (place will be indicated)	
10.00 - 11.30	Crash course of Lithuanian “Lithuanian in 90 minutes”
11.30 – 11.45	Coffee break.
11.45 – 13.00	Visit to the University administration offices: <ul style="list-style-type: none"> • Track 1: International Students office (International credit Incoming/Outgoing Mobility, Erasmus programme, Joint Programmes, Double degrees, etc.); Admissions and Diplomas Office (admission of international degree-seeking students) and Marketing Office (Marketing and Public Relations) • Track 2: International Relations Office (international cooperation agreements, correspondence with international organizations and partners, qualification improvement places, visits of foreign guests and official delegations, etc.), Project Management Centre (planning, coordination of project applications, monitoring of ongoing projects); and Research Center • Track 3: IT Centre (overarching information system STUDIES, electronic services to students and staff) and Library (library services to students and staff, trainings, focus on subject librarians) • Track 4: Quality Assurance Office (cycle of the development/renewal of study programmes, monitoring of students feedback, international evaluations and accreditation of study programmes and the University)
13.00 – 13.30	Introduction of ESN MRU Vilnius section and Students-Mentors team// Student Representative Body MRUSA
14.00 – 17.00	International lunch .
Thursday, 19 June (places will be indicated)	
All day	Individual visits to the Faculties (according to requests of participants)
19.00	Dinner at a restaurant in the city center.
Friday, 20 June (place will be indicated)	
10.00 -17.00	Trip to Užutrakis estate, Trakai castle. Closing remarks on the return to Vilnius.
Saturday - Sunday, 21-22 June	
	Departure or independent trips to other cities of Lithuania