

Dear partner,

Çukurova University is pleased to invite you to join our first Erasmus Staff Week taking place in from **May 5-9, 2014**.

The target group of the Erasmus Staff Week is staff working at international offices, department or faculty coordinators, and also anyone interested in international affairs.

This week aims to offer an opportunity to the participants to present their universities, get to know more about Çukurova University, discuss issues related to international cooperation, and make new contacts. It will also be a great chance to visit faculties and meet faculty and department coordinators on the Faculty Day designed to give the participants to observe classrooms, labs, practice fields, research centers, etc.

All participants are expected to give a 10-min presentation and/or provide information about their university during the international fair for the local students who are going on Erasmus Programme the following academic year.

We foresee a maximum of two people per participating institution since the number of participants will be limited to **30**. Further participants will be able to join us if space allows. We recommend the interested candidates to fill in the application form attached and send to [incoming.erasmus@cu.edu.tr](mailto:incoming.erasmus@cu.edu.tr) until **March 31<sup>st</sup> 2014**. The selection will be made on the basis of background, interest, and home institution/country to achieve a wide range of field of study and partner countries.

Participants pay for their travel, accommodation, lunch, and other expenses. Çukurova University will provide Welcome and Farewell dinner, coffee breaks, and excursions during the event.

If you have any questions, please do not hesitate to contact us (email see above).

We are very much looking forward to meeting and hosting you at Çukurova University Erasmus Staff Week 2014.

Best regards

Çukurova University – International Office team

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